

**Summary:** Extensive hands-on experience in managing all aspects of business services with Local Educational Agency (LEA) and Non-profit Organizations. The responsibilities include managing: fiscal, child development, cafeteria, maintenance and operation, facilities, transportation, and classified personnel. These hands on experiences have enhanced my abilities to be creative and flexible to cope with situations at various organizations and to interact with people at all levels successfully.

**Experience:**

- Retiree/Self-employed (since 2017)      K12 & Education Related Non-Profit Consulting Services  
Including: San Bruno Park SD, Union SD, Portola SD, Palo Alto Unified SD, EdSource, Tehiyah Day School, Fred Finch Youth Center, Berryessa School District, Reach Institute
  
- San Bruno Park School District      Associate Superintendent of Business      8/2016-1/2017 (Retired)
- El Monte Union High School District      Chief Business Officer (CBO)      7/2015-7/2016
- Saugus Union School District      Assistant Superintendent of Business      7/2011-6/2015
- Millbrae School District      Chief Business Officer (CBO)      7/2009-12/2010 (Family Moved to SoCal)
- Los Gatos Union School District      Chief Fiscal Officer (CFO)      1/2003-6/2009
- Newark Unified School District      Director of Fiscal      4/2000-12/2002
- Santa Clara County School Insurance Group      Controller      9/1996-4/2000
- County of Santa Cruz      Accountant II/III      1995-1996
- Provident Central Credit Union      Assistant Accounting Manager      1994-1995
- Redwood City School District      Payroll Specialist      1991-19

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**Education and Training:**

- ACSA      Personnel Academy      2010
- University of Southern California      Business Management Certificate (FCMAT Full Scholarship Recipient)      2009
- ACSA      CBO Academy      2003
- Indiana University of Pennsylvania      MBA Degree      1986
- Feng-Chia University (Taiwan)      BS Degree      1983

**Professional Designation:**

Certified Fraud Examiner      Certified      2007

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**Award:**

- Business Administrator of the Year      2013  
Santa Clarita Valley, Association of California School Administrators (ACSA)
- Business Administrator of the Year      2013  
Association of California School Administrators (ACSA) Region XV
- Magnificent Seven Award Nominee (CASBO)      2002