

Training Checklist  
School Business Professional Certification

		Professional Development	
	Training Requirement	Provider	Workshop/Course Title
CORE			# Hours
<input type="checkbox"/>	Introduction to School Business		
<input type="checkbox"/>	Management and Supervision		
<input type="checkbox"/>	Principles of School Law		
<input type="checkbox"/>	School Finance & Budgeting		
<b>Electives (Remaining Hours) Please refer to the "Workshops by Certification" matrix in our Professional Development Catalog</b>			
<input type="checkbox"/>	Elective 1		
<input type="checkbox"/>	Elective 2		
<input type="checkbox"/>	Elective 3		
<input type="checkbox"/>	Elective 4		
<input type="checkbox"/>	Elective 5		
<input type="checkbox"/>	Elective 6		
<input type="checkbox"/>	Elective 7		
<input type="checkbox"/>	Elective 8		
<p><b>Recommended Electives include:</b> 1099 Reporting, Collective Bargaining, Payroll Concepts, Leaves of Absence, Effective Slides &amp; Visuals, Emotional Intelligence: The Art of Personnel Management, Purchasing 101 &amp; 102, SACS and more!</p>			
<b>Total Hours Completed</b> <i>(Training must equal or exceed 60 hours)</i>			<input style="width: 60px; height: 30px;" type="text"/>