



**SPECIAL APPOINTMENT  
PROGRESS REPORT  
Form 12**

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Assignment, Committee or Board

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Appointee Name

Report Date

**Report of Issues and Activities of Assigned Committee, Group or Association**

This page may be used as a cover page, if space below is insufficient

**Directions:** Please write a narrative describing issues and activities you have observed related to your assignment. If possible, please compose as if you were writing for the benefit of all CASBO members and were able to be published in one of our publications. Attach information exclusively for the board in separate paragraphs or on separate form. This document is due 30 days before the June, November and January board meetings and will be placed behind an agenda cover memo covering all special appointee reports. Please submit completed form via email to Michelle Neto at [mneto@casbo.org](mailto:mneto@casbo.org) or by mail to CASBO, 1001 K Street Fifth Floor, Sacramento, CA 95814 or by fax (916) 447-3794.